



6905 Green Bay Road, Suite 202  
Kenosha, WI 53142  
(262) 658-0420  
[www.PayrollForPastors.com](http://www.PayrollForPastors.com)

# Client Information Form

Business Legal Name:

'Doing Business as Name' or Trade Name, if applicable:

Federal Identification Number:

Frequency of Federal Tax Payments:

Frequency of Federal Withholding Tax Returns:

State Withholding Number:

Frequency of State Withholding Payments with due dates:

Frequency of State Withholding Tax Return Filing:

Are you subject to any local, city or school district tax? If yes,  
Type and Withholding Number:

Frequency of Withholding Payments with due dates:

Frequency of Withholding Tax Return Filing:



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Are you subject to State Unemployment (SUI)? If yes,

State Unemployment Number:

State Unemployment Rate:

Information for person that will be payroll contact once set up is complete. This person will be submitting payroll and receiving checks stubs and reports every payroll.

Name:

Phone:

Email:

Does the church have a different mailing address? If yes, please provide:

All above information provided by the client will be used to process payroll and file/pay taxes.  
Payroll for Pastors cannot verify the accuracy of this information.